

Activities Descriptions

Activities Committee - The committee meets twice a year to schedule a monthly activity. One to two people coordinate each activity.

Board Member - A member of the Board of Directors is elected at the annual meeting and serves for a 3-year term. All board members should be personally committed to the mission of the organization, willing to volunteer sufficient time and resources to help achieve the mission of the organization and understand and fulfill their fiduciary responsibilities.

Facebook Maintenance – This person posts information about the club’s activities at least twice a month.

Financial Audit - An audit of FFGDM’s financial records is conducted in January of each year by two people assigned by the President.

Fundraising Committee - *New!* The committee explores ideas for raising money to fund the activities of the organization and plans one activity per year.

Greeter at Activities – Members who welcome and check in people at club activities.

Journey Director - The Journey Director secures journeys for the club by working with FFI and other clubs, selects who will lead journeys with the approval of the President, and organizes Journey Coordinator training or mentoring.

Membership Committee - *Expanded!* The committee has 3 individual aspects: Member Retention, New Member Welcome, and Membership Development.

Newsletter Editor - The Newsletter Editor seeks article and creates a newsletter of club activities 6 times a year.

Outreach Committee - *New!* The committee develops a program “template” and materials that can be used by a member speaking about FF to a community group.

Photographer - A photographer takes photos at club activities and forwards them to the appropriate person. The club maintains a list of 3 to 4 photographers so one is available at all activities.

Website Coordinator - *NEW!* The Website Coordinator reviews the website for accuracy and sends updates to the web master as requested.

Outbound Journey activities:

Journey Coordinator (outbound) aka Ambassador Coordinator - The Ambassador Coordinator organizes all aspects of an outbound journey. Training is required.

Inbound Journey activities:

Day Host - Members who host ambassadors for the day when the Home Host is not available.

Farewell Party Volunteer - Volunteers for tasks associated with the Farewell Party.

Journey Coordinator - aka Host Coordinator - The Host Coordinator organizes an inbound journey with the assistance of the Journey Planning Committee.

Home Host – Volunteers who invite ambassadors into their homes, providing bed and breakfast, and their time.

Journey Planning Team – The team who plans the details of the journey under the direction of the Host Coordinator.

Small Dinner Host – Members who host a small dinner of 6-8 including Ambassadors and Home Hosts.

Welcome Party Volunteer - Volunteers for tasks associated with the Welcome Party.